

The following was passed at the March 5, 2010, Faculty Senate Meeting #165:

MOTION:

The UAF Faculty Senate moves to reaffirm the Alaska Native Language Center (ANLC) and Alaska Native Language Program (ANLP) Unit Criteria.

EFFECTIVE: Immediately
 Upon Chancellor Approval

RATIONALE: The committee assessed the unit criteria submitted by the Alaska Native Language Center (ANLC) and Alaska Native Language Program (ANLP). Revisions were agreed upon by the department representative and the Unit Criteria Committee, and the unit criteria were found to be consistent with UAF guidelines.

 5 April 2010

President, UAF Faculty Senate Date

APPROVAL:  _____
 Chancellor's Office

DATE: 4/6/10 _____

DISAPPROVED: _____
 Chancellor's Office

DATE: _____

CAPS and **Bolded** - Addition
[[]] - Deletion

UNIVERSITY OF ALASKA FAIRBANKS

REGULATIONS FOR THE

~~APPROVAL OF THE FACULTY SENATE~~

for annual evaluations. Items in boldface caps are added because of their relevance to ANLC and ANLP faculty and are additions and clarifications to the existing regulations.

PURVIEW

Purview

The University of Alaska Fairbanks document, "Faculty Appointment and Evaluation Policies," supplements the Board of Regents (BOR) policies and describes the purpose, conditions, eligibility, and other specifications relating to the evaluation of faculty at the University of Alaska Fairbanks (UAF). Contained herein are regulations and procedures to guide the evaluation processes and to identify the bodies of review appropriate for the university.

The university, through the UAF Faculty Senate, may change or amend these regulations and procedures from time to time and will provide adequate notice in making changes and amendments.

These regulations shall apply to all of the units within the University of Alaska Fairbanks, except in so far as extant collective bargaining agreements apply otherwise

become available. Such procedures shall be consistent with the university's stated AA/EEO policies and shall provide for participation in hiring by faculty and administrators in the unit.

E. Following the Selection Process

The dean or director shall appoint the new faculty member and advise him/her of the conditions, benefits, and obligations of the position. If the appointment is to be at the

professor level, the dean/director must first obtain the concurrence of the chancellor or chancellor's designee.

F. Letter of Appointment

The initial letter of appointment shall specify the nature of the assignment, the percentage emphasis that is to be placed on each of the parts of the faculty responsibility, mandatory year of tenure review, and any special conditions relating to the appointment.

This letter of appointment establishes the nature of the position and, while the percentage of

instruction will vary for each faculty member, depending upon workload distribution and the particular teaching mission of the unit. Instruction includes actual contact in classroom, correspondence or electronic delivery methods, laboratory or field and preparatory activities, such as preparing for lectures, setting up demonstrations, and preparing for laboratory experiments, as well as individual/independent study, tutorial sessions, evaluations, correcting papers, and determining grades. Other aspects of teaching and instruction extend to undergraduate and graduate academic advising and







They must be evaluated by appropriate persons

judgment.

d. They must be judged to make a contribution.

2. Components of Research, Scholarly and Creative Activity

NATIVE LANGUAGES, SUCH AS MAPS, CD'S, AUDIO TAPES, VIDEO TAPES, AND WEB PAGES.

- o. THE DESIGN OF TEMPLATES FOR DICTIONARIES, GRAMMARS, TEXT COLLECTIONS, AND TEACHING MATERIALS APPLICABLE TO CLOSELY RELATED LANGUAGES.

D. Criteria for Public and University Service

Public service is intrinsic to the land grant mission, and is a

- j. Radio and TV programs, newspaper articles and columns, publications, newsletters, films, computer applications, teleconferences and other educational media.

- k. Judging and similar educational assistance at science fairs, state fairs, and speech, drama, literary, and similar competitions.

l. TEACHING IN NOT-FOR-CREDIT SITUATIONS.

- m. PARTNERSHIPS WITH NATIVE ORGANIZATIONS AND LANGUAGE PROGRAM SUPPORT, INCLUDING MATERIALS PRODUCTION AND TEACHER EDUCATION. EVIDENCE OF SUCH SERVICE INCLUDES ACTIVITIES IN SUPPORT OF COMMUNITY LANGUAGE GOALS, SUCH AS WORKSHOPS AND NOT-FOR-CREDIT COURSES, NATIVE LANGUAGE TEACHER EDUCATION, AND MATERIALS RESULTING FROM THESE ACTIVITIES.**

University Service

University service includes those activities involving faculty members in the governance, administration, and other internal affairs of the university, its colleges, schools, and institutes. It includes non-instructional work with students and their organizations. Examples of such activity include, but are not limited to:

a. Editing or refereeing articles or proposals for professional journals or organizations.

d. Committee chair or officer of professional organizations.

e. Organizer, session organizer, or moderator for professional meetings.

f. Service on a national or international review panel or committee.

forward the unit criteria, standards and indices to the provost. The provost will review for consistency with BOR and UAF policies and will forward these criteria, standards and indices to the Faculty Senate, which shall review and approve all discipline-specific criteria

according to a process established by the Faculty Senate

Unit criteria, standards and indices will be reviewed at least every five (5) years by the

All tenured faculty shall prepare a professional activities report annually and submit it to the dean or director according to a schedule announced by the provost.

H. Evaluation of Faculty with Special Academic Rank

Special academic rank faculty are appointed for a specified period of time. They are to provide evidence of effectiveness in their assigned responsibilities during the term of their appointment when requested by their college/school dean or institute director according to