

This course will adhere to the following policies.

- Points, equivalent to one letter grade per day late, will be deducted for late assignments (unless arrangements have been made, see below).
- Missed discussion board assignments cannot be made up and zero points will be awarded.
- Due dates for assignments can be adjusted and exams can be rescheduled/made up for legitimate reasons (illness, family issues, UAF athletic travel, conference travel) if prior arrangements are made. If absolutely unforeseen circumstances occur and prior arrangements have not been made, exceptions might be granted on a case by case basis.
- The “lecture” portion of this class is online; viewing the lecture videos is necessary for successful completion of the lecture-based assignment assignments and exams. It is expected that you will view all videos, complete all lecture-based assignments, attend lab, and participate in all lab assignments.

Students will be evaluated on lecture-based assignments (viewing/reading supplemental material and posting comments to discussion forums, short assignments, and quizzes), lab assignments, and three exams. Exams and assignments will be evaluated in comparison to the correct answer as indicated by the course readings and online lecture material. Discussion forums will be evaluated based on evidence of critical thinking about the topic, contribution to the overall discussion, and respect for other students. Successful participation will require you to complete the discussions in a timely and professional manner. Lecture-based assignments will vary in tasks and expectations. I will provide grading rubrics with the assignments.

Plus and minus grades will be used. Grades will utilize absolute score. The components of the final grade and their contribution to the overall grade are as follows.

1				
Lecture-based assignments ²	35%	A + > 96 ⁵	C+ 77 to 79	F < 60
Lab assignments ³	35%	A 93 to 96	C 73 to 76	
Exams ⁴	30%	A- 90 to 92	C- 70 to 72	
		B+ 87 to 89	D+ 67 to 69	
		B 83 to 86	D 63 to 66	
		B- 80 to 82	D- 60 to 62	

¹It is important to note the weights are applied to your average score within each category. Thus, the absolute point value is not the appropriate metric to determine the relative worth of any one assignment. Note, the video had the lecture-based assignments and exam weights reversed.

²Includes, but not limited to, discussions, quizzes, written assignments.

³Each lab will have an assignment.

⁴There will be two exams during the semester and a final exam.

⁵These numbers represent percentages.

Every qualified student is welcome in my classroom. As needed, I am happy to work with you, disability services, veterans' services, rural student services, etc. to find reasonable accommodations. Students at this university are protected against sexual harassment and discrimination (Title IX), and minors have additional protections. As required, if I notice or am informed of certain types of misconduct, then I am required to report it to the appropriate authorities. For more information on your rights as a student and the resources available to you to resolve problems, please go the following site: www.uaf.edu/handbook

Go to the Student Handbook (www.uaf.edu/handbook) for things like: academic advising, tutoring, library and academic support, disability services, computing and technology, veteran and military support, academic complaint and appeals, late withdrawals, "classroom" behavior expectations and more.

helps students with registration and course schedules, provides information about lessons and student records, assists with the examination process, and answers general questions. Our Academic Advisor can help students communicate with instructors, locate helpful resources, and maximize their distance learning experience. Contact the UAF eCampus Student Services staff at 907.455.2060 or toll free 1.800.277.8060 or contact staff directly with our [directory listing](#)

UAF Help Desk

Go to <http://www.alaska.edu/oit/> to see about current network outages and technology news. For technical questions, contact the Help Desk at:

- e-mail at helpdesk@alaska.edu
- phone: 450.8300 (in the Fairbanks area) or 1.800.478.8226 (outside of Fairbanks)

Effective Communication

Students who have difficulties with oral presentations and/or writing are strongly encouraged to get help from:

- [UAF Department of Communication's Speaking Center](#) (907.474.5470, speak@uaf.edu)
- [UAF English's Department's Writing Center](#) (907.474.5314, Gruening 8th floor)
- [CTC's Learning Center](#) (604 Barnette Street, 907.455.2860).

UA is an AA/EO employer and educational institution and prohibits illegal discrimination against any individual: www.alaska.edu/titleIXcompliance/nondiscrimination